



# UW Health Services Extension

## Agreement

This Agreement has been created to reflect the proposal for a Health Services Extension.

In response to undergraduate and graduate student feedback, and in conjunction with UW's 6th Decade Plan, the Federation of Students, Graduate Student Association, and University of Waterloo have developed this project with the goal of fostering stronger student engagement and to provide increased and enhanced space to support student health on campus.

**THIS AGREEMENT** made in May 2010 regarding the construction of the proposed Health Services Extension made between:

**UNIVERSITY OF WATERLOO** a University incorporated by Special Act of the Legislature of Ontario, having its Head Office in the City of Waterloo, in the Regional Municipality of Waterloo;

(hereinafter referred to as "University")

and

**FEDERATION OF STUDENTS, UNIVERSITY OF WATERLOO** a corporation without share capital, incorporated under the laws of the Province of Ontario, having its Head Office in the City of Waterloo, in the Regional Municipality of Waterloo

(hereinafter referred to as "Federation")

and

**GRADUATE STUDENT ASSOCIATION, UNIVERSITY OF WATERLOO** a corporation without share capital, incorporated under the laws of the Province of Ontario, having its Head Office in the City of Waterloo, in the Regional Municipality of Waterloo

(hereinafter referred to as "GSA")

**WHEREAS** the Health Services Clinic/Building was constructed in 1968 when there were less than 9,000 students. It was originally designed to have 3 physicians treating patients by appointment. Since that time, the student population has risen to over 27,000 and the need for more physicians and space in which to treat them has become critical. Over the years the building has been modified to respond to increasing and changing uses in response to student

health care demands. Health Services now has over 50, 000-scheduled student appointments a year.

**WHEREAS** an addition to the building and renovations are necessary to create the physical environment needed for modern health care delivery within the Canadian health care system, which is very different than it was 40 years ago. Most family physicians have at least two examining rooms so that they can examine one patient while a nurse is preparing another for the physician. Our physicians have only one examining room, which reduces their ability to see more patients and is a barrier to collaborative care with other health care professionals. To efficiently and effectively provide the services our students need the Health Services building must be significantly larger and structured to work well with electronic medical records and to provide spaces to utilize a broader spectrum of health care professionals.

**WHEREAS** UW has a growing number of students with children and families that cannot be treated in Health Services because of the size of the facility, lack of equipment and spaces suitable for children, and Health Services' primary mandate to focus on adolescent/young adult medical issues of registered students. UW doctors and nurses simply do not have what they need to provide pediatric and obstetrical services. Current students are pursuing academic careers over a longer time and are worried about lack of health care available for their children and partners in the Region of Waterloo.

**WHEREAS** the addition and renovations to the building will address both of these critical issues providing more space for physicians so that students will have less wait time for appointments and treatments, and a new family facility to treat both students and their families.

**WHEREAS** in 2009 a "Health Services Extension Ad Hoc Committee" brought together a team of undergraduates, graduates, and University administrators to address the needs outlined above. These have been student

driven projects from the onset and have incorporated students' needs and ideas throughout the process.

**WHEREAS** the Health Services Extension will be constructed onto the current Health Services Facility.

**WHEREAS** the launch of [www.studentspace.uwaterloo.ca](http://www.studentspace.uwaterloo.ca) occurred in September 2009 garnering significant response from students. Thousands of students viewed the proposed projects, many of which provided comments and feedback.

**WHEREAS** following the two successful referenda by the students associations to fund the construction of the building, the design and build process will begin. The new building will be designed and constructed in a collaborative and collegial way so that each party's interests and concerns are considered and addressed.

**WHEREAS** two Committees will take form, and students will be consulted throughout the design process.

**NOW THIS AGREEMENT WITNESSTH** that in consideration of the covenants and the promises herein contained, the University, the Federation, and the GSA hereto agree on the following terms and conditions set out for purposes associated with the Student Co-ordinated Plan.

## 1. DEFINITIONS

- a) The following expressions, where used in this Agreement, shall have the following meanings: **“Health Services Facilities” (HSF)** refers to the entire building that is presently in existence.
  
- b) **“Health Services Extension” (HSE)** refers to the entire extension to the Health Services Facilities. **“Improvement”** includes, but is not limited to, additions, attachments to the structure, painting and decorating, window and

floor coverings, partitions, electrical and lighting changes and expansion of services.

- c) **“Health Services Design Committee” (HSDC)** refers to a combined committee comprised of representatives of both the University and students which shall be responsible for those items referred to in Appendix 2 including providing advice with respect to the overall design of the Health Services Extension and Health Services Facilities.
  
- d) **“Health Services Construction Committee” (HSCC)** refers to a combined committee comprised of representatives of both the University and students, which shall be responsible for providing advice with respect to the overall construction of the Health Services Extension and Health Services Facilities.
  
- e) **“Health Services Transition Working Group” (HSTWG)** was established to help build a consensus and a vision amongst our professional service providers about the design and workflow in an expanded and updated facility for the clinical services required to respond to the health care needs of our students moving forward. The group will conduct research and establish the needs of all occupants with respect to physical design, accessibility, space, furnishings, location of the services, storage, etc. The criteria for design, furnishing and location of spaces designated for clinical functions and storage needs will be determined by the Health Services Transition Working Group and communicated to the Health Services Design Committee.
  
- f) **“Students”** mean all full-time undergraduate and full-time and part-time graduate students enrolled at the University of Waterloo.

g) “**Student Co-ordinated Plan**” is a non-refundable fee approved by students through referendum to pay for improvements to specific facilities as decided by referendum.

2. The Federation of Students on behalf of all full-time undergraduate students at the University, and the Graduate Student Association on behalf of all full-time and part-time graduate students at the University, agree to contribute to the University up to the sum of Seven Million Seven Hundred and Fifty Thousand Dollars (\$7,750,000.00) indexed for inflation by up to 2.0% per year over an estimated period of 20 years through an increase in student fees.

3. The following groups of students will contribute: each full-time undergraduate and graduate student on Kitchener-Waterloo campuses of the University of Waterloo; and each part-time graduate student on Kitchener-Waterloo campuses of the University of Waterloo.

4. Full-time students will be charged a \$10.00 fee through the Student Coordinated Plan that is compulsory and non-refundable each term. Part-time graduate students will be charged 30% of the fee charged to full-time students.

5. This fee will commence the term after the Health Services Extension opens to students. The fee will change each year thereafter, to reflect changes in the Statistics Canada Consumer Price Index (all items) for Ontario in the month of March each year since the same month the previous year. The change will occur each year for the payment next due, be in effect for the subsequent years, and will not exceed a 2.0% increase annually. The fee will continue until all capital costs for the projects are paid for.

6. The University has agreed that the money contributed by the students shall be used for the purposes outlined in Appendix 1, which forms an integral part of this agreement;

7. The parties have agreed an extension will be added to the current Health Services facilities of roughly ten thousand (~ 10,000) assignable square feet or roughly twenty thousand (~ 20,000) gross square feet, followed by a renovation to current facilities;
8. The undergraduates and graduate students will both contribute to the same fund, and the \$10.00 fee will be removed from both undergraduate and graduate students' fee statements in the same term upon completed payment of the capital costs;
9. The maintenance and utility costs of the extension will be paid for through the Student Services Fee;
10. Health Services Extension Design Committee and Health Services Construction Committee will be struck as outlined in Appendix 2 and 3, which form an integral part of this agreement;
11. This location is subject to final approval by the University Board of Governors.

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Bradley Moggach, President, Federation of Students

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Hassan Nasir, President, Graduate Student Association

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Dennis Huber, Vice President, Administration and Finance

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Bud Walker, Associate Provost, Student Services

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Barbara Schumacher, Director, Health Services

## **Appendix 1 – Improvements**

The following services will be improved or added to Health Services:

### *Services*

- Expansion of mental health services
- Care for families/dependents of registered students
- Store front health promotion/education with peer educators and resources location directed by students
- Capacity to add other health care professionals (mid-wife, nurse specialist, nurse practitioner) as needed to serve students into the next decade
- Team meeting space for:
  - Case management meetings of mental health professionals and their clients
  - STEPS nutrition program
  - Peer health educator's group work
  - Psychologists' psycho-education group
- Student Care: Health and Dental Office

### *Offices*

- New state-of-the-art medical clinic to accommodate 8-9 Full Time Equivalent physicians



- Nurse triage area to expedite injections, dressings, urgent care assessments
- Office for dietitian
- Offices for multi-disciplinary health care providers
- Testing rooms for clinical psychologists
- Office for health educator to interact with clinical team and provide clinical resources

### *Systems & Technology*

- Doctor's offices designed for efficient service, electronic records and collaborative care with other health professionals
- Addition of interactive e-health systems

## **Appendix 2 – Health Services Design Committee (HSDC)**

A committee comprised of representatives of both the University and students, which shall be responsible for those items referred to in Appendix 1 including providing advice with respect to the overall design of the Health Services Extension and Health Services Facilities.

### **Members:**

- i. Director, Health Services; (Chair)
- ii. President, Federation of Students (or delegate);
- iii. President, Graduate Student Association (or delegate);
- iv. One (1) undergraduate student, to be selected by the President of the Federation of Students;
- v. One (1) graduate student, to be selected by the President of Graduate Student Association;
- vi. Associate Provost Student Services;
- vii. General Manager, Federation of Students (non-voting);
- viii. Administrator, Graduate Student Association (non-voting); and
- ix. University Architect (non-voting).

**Terms of Reference:**

- i. To research and establish the needs of all occupants with respect to physical design, accessibility, space, furnishings, location of the services, storage, etc.
- ii. To participate with PACOD (President's Advisory Committee on Design) in the selection of the architect and the approval of the design.
- iii. To participate with Plant Operations in finalizing the methodology for designing and constructing the building.
- iv. This process shall be done in consultation with the Health Services Transition Working Group.

### **Appendix 3 – Health Services Construction Committee (HSCC)**

A committee comprised of representatives of both the University and students, which shall be responsible for providing advice with respect to the overall construction of the Health Services Extension and Health Services Facilities.

#### **Members:**

- i. President, Federation of Students (or delegate);
- ii. President, Graduate Student Association (or delegate);
- iii. Director, Health Services;
- iv. General Manager, Federation of Students (non-voting);
- v. Administrator, Graduate Student Association (non-voting); and
- vi. University Architect (non-voting).

#### **Terms of Reference:**

- i. To review and decide on program and user issues which arise during the day-to-day construction of the Health Services Extension and Health Services Facilities in a timely way.